

The Emereau Foundation  
d/b/a Emereau: Bladen  
995 Airport Road, Elizabethtown, North Carolina 28337  
Meeting of the Board of Directors  
Thursday, June 27, 2018  
6:00 P. M.

Minutes

The Emereau: Bladen Board of Directors met in regular session on Wednesday, June 27, 2018. Members present: Mr. Eddie Madden, Chairman; Mrs. Lisa DeVane, Vice Chair; Mr. Maurice Williams, Secretary; Mrs. Ashley Dowless and Mr. Dean Hilton.

Board Members absent: Ms. Carla Jacobs and Mrs. Sandra Lewis.

Administrative staff present: Mrs. Carla Fisher, Executive Director and Mrs. Wanda Everette, Administrative Associate.

Also, present were Mrs. Pam Taylor, Mrs. Kayla Gooden, Mrs. Alley Rich, Ms. Peyton Schultz, Mrs. Julie Sasser, Mrs. Tomye Su DeVane and Mrs. Joanne Melvin.

Board Chair Eddie Madden welcomed everyone and called the meeting to order at approximately 6:00 p.m.

Mr. Maurice Williams read the Mission Statement and Chair Eddie Madden read the Conflict of Interest Statement. There were no conflicts of interest noted.

Chair Eddie Madden welcomed Mrs. Carla Fisher, Executive Director.

Mr. Maurice Williams presented the Minutes from the May 17, 2018 meeting for approval.

Mr. Dean Hilton motioned to approve the May 17, 2018 Minutes. Mrs. Ashley Dowless seconded and the motion was unanimously approved.

Board Chair Eddie Madden opened the floor for public comment. No one in attendance offered any comments.

Chair Madden informed everyone that Mrs. Carla Jacobs, Board Member and acting Treasurer, submitted a letter of resignation due to family illness effective May 25, 2018. Chair Madden stated he contacted Phil Byrd with Accounting Firm S. Preston Douglas & Associates and he has agreed to serve on the Emereau Board of Directors.

Mr. Dean Hilton motioned to accept the resignation of Mrs. Carla Jacobs. Mrs. Ashley Dowless seconded and the motion was unanimously approved.

Mr. Dean Hilton motioned to accept Phil Byrd to the Emereau Board of Directors to replace Mrs. Carla Jacobs. Mr. Maurice Williams seconded and the motion was unanimously approved.

Chair Madden then presented the following 2018-2019 Service Contracts for approval:

Speech—Speech Solutions, Inc.  
Occupational Therapy Services—Integrated Pediatric Therapies, LLC  
Psychological Services—Barbara B. Bell Psychological Services, Inc.  
Rosetta Stone—Spanish Learning Software  
Student Accident Insurance—United States Fire Insurance Company  
Landscaping Services—Mike Skipper

Mrs. Pam Taylor explained the contracts for Speech, Occupational Therapy Services and Psychological Services. Mrs. Fisher explained that a contract has not been received for Landscaping Services with Mike Skipper. Mrs. Fisher asked to do more research on Landscaping Services. Mrs. Fisher explained the Rosetta Stone Contract was a three-year contract and Emereau was receiving a site-based license. Discussion centered on the effectiveness of the program and why would you use this program instead of a Spanish teacher. Mrs. Kayla Gooden informed the Board of a Spanish Teaching Program called Duolingo that was free. After a brief discussion, Mrs. Fisher will conduct more research for the Spanish program. Mrs. Fisher reported that the United States Fire Insurance Company was a student accident policy. Chair Madden asked that insurance coverage information be researched and presented to the Board.

Mrs. Ashley Dowless motioned to approve Speech Solutions, Inc. and Integrated Pediatric Therapies, LLC. Mr. Dean Hilton seconded and the motion was unanimously approved.

Next on the Agenda was 2018 Summer Hours. Mrs. Fisher explained the need for Tomye Su DeVane, Wanda Everette, and Pam Taylor to work part time hours during the month of July.

Mrs. Lisa DeVane motioned to approve part time hours during the month of July for Wanda Everette, Tomye Su DeVane, and Pam Taylor. Mr. Dean Hilton seconded and the motion was unanimously approved.

Under Executive Director’s Report, Mrs. Carla Fisher updated the Board on the following:

- Enrollment Summary—the 2018-19 projected enrollment is 482. Approximately 204 enrollment packets have been mailed to parents and about half have been returned.
  - EOG Testing Summary
    - Third Grade BOG/ELA 30%  
ELA 58%  
Mathematics 65%
    - Fourth Grade ELA 56%  
Mathematics 59%
    - Fifth Grade ELA 39%  
Mathematics 49%  
Science 76%
    - Sixth Grade ELA 74% (prior to Emereau 16-17, 50%)  
Mathematics 81 % (prior to Emereau 16-17, 54%)
- 2017-2018 Projected Composite Score: 59.8%  
2017-1018 Projected College and Career Ready: 47.7%

- NCDPI OCS Update—Mrs. Fisher gave the Board an update from the North Carolina Office of Charter Schools.

Board Member Mrs. Lisa DeVane asked for an update on Sports. Mrs. Allie Rich gave the Board an update on Soccer, stating that she has two schools to confirm. Mrs. Rich stated the Volleyball is not being offered at Emereau but Elizabethtown Christian Academy is looking for exceptional female athletes in grades six and seven to play on their team. Mrs. Rich also gave an update on Cross-Country, Golf, and Mountain Biking.

Chair Madden asked for a motion to go into Closed Session.

Upon a motion by Mrs. Ashley Dowless, seconded by Mr. Dean Hilton, the Board unanimously voted to go into closed session per NC General Statute 143.318.11(a) for the purpose of discussing a potential personnel contract: A public body may close a session for the following purpose: to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or a proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other materials terms or an employment contract or a proposed employment contract.

Upon a motion by Mr. Maurice Williams, seconded by Mrs. Ashley Dowless, the Board voted unanimously to return to open session.

Chair Madden informed everyone the Board would recess the meeting to re-convene on Tuesday, July 3, 2018 at 5:00 p.m.

Chair Madden informed everyone that the contractor has requested an additional two weeks and that he has been approached by Board Members to delay school starting by one week. Students will return to school on August 8, 2018 instead of August 1, 2018.

Upon a motion by Mr. Hilton, seconded by Mrs. Dowless, the Board unanimously voted to amend the 2018-2019 School Calendar. The first day for students will be August 8, 2018.

Chair Madden then gave an update on the Budget Report for the end of the year. A Transportation Grant was received for \$28,000. Chair Madden stated that Emereau Board was led to believe it operated close to budget with a slight deficit. After all monies had been received, Emereau is operating at a higher deficit than originally thought. Chair Madden stated that Mrs. Dunaway requested \$160,000 but the total amount needed to fill the deficient is \$300,000, which will require a long-term loan. The result is the Board will need to approve the loan.

Chair Madden presented the Amendment to the Lease Agreement for Board approval.

Chair Madden then presented the Addendum to Agreement for Development Services of Charter School Project.

Chair Madden also presented the Assignment of Development Agreement for Board review.

Mr. Maurice Williams motioned that the Board approve the Amendment to the Emereau Lease, Addendum to Agreement for Development Services of Charter School Project and the Assignment of Development Agreement. Mrs. Ashley Dowless seconded and the motion passed by a unanimous vote.

Chair Madden gave a Facility Update stating floors are being installed and painting has started.

Chair Madden stated no meeting date in July has been scheduled.

Mrs. Ashley Dowless motioned to recess the meeting and re-convene on Tuesday, July 3, 2018 at 5:00 p.m. Mr. Maurice Williams seconded and the motion passed by a unanimous vote.

The Emereau Board of Directors meeting recessed at approximately 7:50 p.m. on Wednesday, June 27, 2018 and will re-convene on Tuesday, July 3, 2018 at 5:00 p.m.

Respectfully Submitted,

Maurice Williams  
Secretary

Wanda Everette  
Administrative Associate

Reconvened Meeting of June 27, 2018  
6:00 P. M.  
The Emereau Foundation  
d/b/a Emereau: Bladen  
995 Airport Road, Elizabethtown, North Carolina 28337  
Meeting of the Board of Directors  
Tuesday, July 3, 2018  
5:00 P. M.

Minutes

The Emereau: Bladen Board of Directors reconvened on Tuesday, July 3 2018 at approximately 5:00 p.m. Members present: Mr. Eddie Madden, Chairman; Mrs. Lisa DeVane, Vice Chair; Mr. Maurice Williams, Secretary; Mrs. Ashley Dowless, Mrs. Sandra Lewis and Mr. Dean Hilton.

Board Member absent: Ms. Carla Jacobs.

Administrative staff present: Mrs. Carla Fisher, Executive Director and Mrs. Wanda Everette, Administrative Associate. Also, present were Mrs. Pam Taylor, Mrs. Kayla Gooden, Mrs. Tomye Su DeVane, Mrs. Joanne Melvin and Mr. Smiley Butler.

Board Chair Eddie Madden welcomed everyone and the meeting began with Mrs. Pam Taylor presenting the Exceptional Children's Contracts for Board approval.

Mrs. Ashley Dowless motioned to approve the PT Services Contract provided by Margaret A. Zastrow, Physical Therapist. Mr. Dean Hilton seconded and the motion passed by a unanimous vote.

Mrs. Ashley Dowless motioned to approve Barbara B. Bell Psychological Services Contract. Mr. Dean Hilton seconded and the motion passed by a unanimous vote.

Mr. Smiley Butler informed the Board that Daniel Everette had been doing work at the school for the past year and was being offered a contract as a bus driver for the coming year. Mr. Butler asked if Mr. Everette's job could be expanded to include maintenance and grounds work as needed for a set salary. Chair Madden informed everyone this may be brought back to the Board after closed session.

Mrs. Carla Fisher expressed after speaking with Jeremy Fallon with the Rosetta Stone Software that she recommended the Board continue with the contract for the 18-19 school year.

Mrs. Fisher then presented the Student Accident Policy with United Fire Insurance Company for approval. After discussion, the Board asked to get more in depth information on the coverage of insurance at the next meeting.

Mrs. Lisa DeVane presented a quote from Amplify for Core Knowledge Professional Development for K-5 teachers in terms of a ½-day webinar for a cost of \$750. Mrs. Fisher expressed the need to implement this professional development.

Mrs. Fisher then explained that a parent had reached out asking if four year olds could be accepted into an early kindergarten program. Mrs. Fisher explained the DPI requirements for early admission into Kindergarten. Parents would be required to have their child tested at their expense. Mrs. Fisher asked for the Board's wish on offering this program to parents.

Upon a motion by Mrs. Ashley Dowless, seconded by Mr. Dean Hilton, the Board unanimously voted to go into closed session per NC General Statute 143.318.11(a) for the purpose of discussing a potential personnel contract: A public body may close a session for the following purpose: to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or a proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other materials terms or an employment contract or a proposed employment contract.

Upon a motion by Mrs. Ashley Dowless, seconded by Mrs. Sandra Lewis, the Board voted unanimously to return to open session.

Under Personnel Recommendations, Chair Madden asked for a motion to offer a contract to Lucinda Neal, Lauren White Rutland, Emily Jones and Mary Catherine White.

Mrs. Ashley Dowless motioned to offer contracts to Lucinda Neal, Lauren White Rutland, Emily Jones and Mary Catherine White. Mr. Dean Hilton seconded and the motion passed by a unanimous vote.

Chair Madden stated three positions were still open and asked for a motion to authorize the Executive Director to fill the remaining three positions.

Mr. Dean Hilton motioned to authorize Mrs. Carla Fisher, Executive Director to fill the remaining three teaching positions at the salary discussed in closed session. Mrs. Ashley Dowless seconded and the motion passed by a unanimous vote.

Chair Madden asked for a motion to approve the Rosetta Stone Contract for the 2018-2019 school year.

Mrs. Sandra Lewis motioned to approve the Rosetta Stone Contract. Mrs. Dowless seconded and the motion was unanimously approved.

Chair Madden stated the July Board Meeting would be held July 24, 2018 at 5:00 p.m.

Mrs. Lisa DeVane motioned to adjourn. Mr. Hilton seconded and the motion passed by a unanimous vote.

The Board adjourned at approximately 7:40 p.m.

Minutes/July 3, 2018  
Page 3

Respectfully submitted,

Maurice Williams  
Secretary

Wanda Everette  
Administrative Assistant