

The Emereau Foundation, Inc.

Emereau: Bladen

Meeting of the Board of Directors

Tuesday, June 6, 2017

118 West Broad Street, Elizabethtown, North Carolina

Board Members Present: Lisa DeVane, Eddie Madden, Carla Jacobs, Maurice Williams

Board Members Called-in: Kelly Capriani

- Chairman Eddie Madden gave welcome and called meeting to order at 6:30pm.
- Treasurer Carla Jacobs read the mission statement.
- Chairman Eddie Madden read the Conflict of Interest Statement. No Board members indicated any conflict of interest

Old Business

- Board Member Maurice Williams made a motion to approve the meeting minutes from 5/30/2017. Board Member Lisa DeVane second. Unanimous vote to carry.

Public Comment

- Chairman Eddie Madden opened the floor to public comment. None noted.

New Business

- Consideration of Banking Opportunity

Michael Davis from First Bank-Elizabethtown made a presentation to the Board of services the Bank could offer Emereau: Bladen, to take under advisement.

First Bank is headquartered in Southern Pines, NC and was established in 1935 and has office in both NC and SC. Locally, First Bank exclusively serves the towns of White Lake, Dublin and Elizabethtown, as well as Elizabethtown Baptist Church – the largest congregation in Elizabethtown.

Mr. Davis has received authorization to waive all service fees for 6 months if the Board decides to move its banking needs to First bank.

Services offered are debit and credit cards, remote deposit, online banking. For Emereau: Bladen employees, First Bank at Work program offers direct deposit, free accounts and safety deposit boxes and free first set of check if they open an account with First Bank.

Board Member Lisa DeVane made a motion to defer consideration of establishing an account with First Bank to the Finance Committee. Board Member Maurice Williams second. Unanimous vote to carry.

- Consideration of Employee Retirement Plan

John Taylor from CLC Financial and Troy Jackson from Ameritas presented materials for a 401(k)-retirement plan to be offered to Emereau: Bladen employees.

CLC/ Ameritas offered a start-up Safe Harbor 401(k) plan. Stated a 401(k) is more flexible (more investment offerings) and less expensive to manage than a 403(b) plan.

John Taylor would work one-on-one with participants to decide individually specific investment/retirement needs.

Will offer ROTH option (post-tax contribution) at no additional cost.

Board members had questions about employee/employer fees. Treasurer Carla Jacobs will reach out to both offering firms for clarification.

Board Member Maurice Williams made a motion to defer action to the Finance Committee and give the Committee authorization to decide on the appropriate plan. Board Member Lisa DeVane second. Unanimous vote to carry.

- Consideration of Interim Funding Agreements

Treasurer Carla Jacobs presented the following documents:

- Short-term financing 12% loan up to \$125,00 due October 2017 with Bladen Community Services, LLC
- Short-term July 2017 12% payroll loan up to \$125,000 due May 2018 with Bladen Community Services, LLC
- 3-year technology and 5-year fixtures and furniture 12% lease up to \$120,000 with Bladen Community Services, LLC
- Letter of intent to pursue 5-year 9-10% lease agreement with Tortoise Credit Strategies to pay-off above stated short-term loan and lease agreements.

Treasurer Carla Jacobs made a motion to executive the four agreements noted above. Board Member Lisa Devane second. Unanimous vote to carry.

- Employment Agreements

Treasurer Carla Jacobs made a motion to approve the June 6, 2017 personnel recommendations as presented. Board Member Maurice Williams second. Unanimous vote to carry

Other Business

- Board member Lisa DeVane inquired about the difference in services offered by First Bank and already contracted with Acadia NorthStar. Treasurer Carla Jacobs explained that First Bank is simply a bank account that hold our funds, while Acadia NorthStar acts as our bookkeeper/accountant/payroll processor and produces monthly budget to actual expense data to the board. In addition, Acadia NorthStar provides required financial reporting to DPI In essence, maintain the School's accounting information.

Acadia NorthStar will also provide maintenance and reporting services related to Home Base.

- Board member Lisa DeVane expressed that families had contacted her with concerns over the use of the School's uniform vendor. After discussion, Chairman Eddie Madden stated that he and contractor Lillian XXXX would revisit the subject with Director Kate Alice Dunnaway.
- Current enrollment is at 318. Per Tomye Su, 25 families came in the office to pick up enrollment packets and 30 families called in inquiring about enrollment applications.