

The Emereau Foundation  
d/b/a Emereau: Bladen  
995 Airport Road, Elizabethtown, North Carolina 28337  
Meeting of the Board of Directors  
Tuesday, June 11, 2019  
5:00 p.m.

Minutes

The Emereau: Bladen Board of Directors met in regular session on Tuesday, June 11, 2019 at 5:00 p.m.

- Board Members Present: Eddie Madden, Chair; Lisa DeVane, Vice Chair; Phil Byrd, Treasurer; Sandra Lewis and Dean Hilton
- Board Members Absent: Maurice Williams and Ashley Dowless
- Administrative Staff Present: Carla Fisher, Executive Director; William Findt, Advisor; David Wall, Board Attorney, Wanda Everette, Administrative Associate; Polly Hancock, 5<sup>th</sup> grade; Pam Taylor, EC Director; Amanda Garner, 2<sup>nd</sup> grade; Brittany Dockery, 3<sup>rd</sup> grade; Stephanie Griffin, 2<sup>nd</sup> grade; Ashley Davis, 3<sup>rd</sup> grade; Quentin Lovette, Music; Richard Bouldin, MakerSpace and Carey Patrick.
- Call to Order and Welcome: Mr. Madden called the meeting to order at 5:00 p.m. and welcomed everyone.
- Mission Statement: Ms. DeVane read the Mission Statement.
- Conflict of Interest Statement: Mr. Madden read the Conflict of Interest Statement. There were no Conflicts of Interest noted.
- Approval of Minutes: Mr. Madden presented the minutes from the May 21, 2019 meeting. Ms. DeVane motioned to approve the minutes. Ms. Lewis seconded and the motion was unanimously approved.
- Public Comment: No public comments were made.
- Budget Report: Mr. Byrd presented the budget report for June. Mr. Hilton motioned to approve the budget report. Ms. Lewis seconded and the motion was unanimously approved.
- Banking Services Proposal: Mr. Byrd informed everyone that request for proposals were sent to four local banks. Proposals were received from First Bank and BB&T. Mr. Byrd motioned to accept the proposal from BB&T. Ms. Lewis seconded and the motion was unanimously approved.

- Financial Services Proposal: Mr. Byrd shared that Acadia NorthStar currently provides the financial services for Emereau. Mr. Byrd shared information from Prestige School Solutions that provides the same services as Acadia NorthStar, with the exception of PowerSchool and Lotterease. Prestige does not provide PowerSchool and Lotterease. Mr. Byrd motioned to switch the financial services to Prestige School Solutions contingent upon fees being within our budget; Prestige School Solutions does not exceed Acadia NorthStar's price; and that services for PowerSchool and Lotterease can be continued by Acadia NorthStar or by another provider. Ms. Lewis seconded and the motion was unanimously approved.
- Insurance People/Policy Renewals: Mr. Byrd shared a renewal comparison chart from the Insurance People for insurance cost with Utica National Insurance. The chart compared premiums for the 2018-2019 and 2019-2020 school year. Mr. Byrd motioned to renew the policies with the Insurance People and Utica National Insurance. Ms. Lewis seconded and the motion was unanimously approved.
- End of Grade Test Report: Ms. Fisher shared a breakdown of End of Grade test results. The overall percentage rate passing was 57 percent. Ms. Lewis asked that a comparison chart be done to compare data and track progress.
- Emereau Enrollment for 2019-2020: Ms. Fisher shared an enrollment update in Lotterease. 158 students have confirmed, 438 students are enrolled for a total of 596 total enrollment for the 2019-2020 school year. 129 students are on the waitlist.
- Summer Employment: Dr. Findt informed the Board that office hours for the Summer would be 9:00 – 1:00 Monday thru Thursday and closed on Friday. The office will be closed the week of July 4<sup>th</sup>. Wanda Everette, Tomye Su DeVane, Carey Patrick, Joann Melvin and Pam Taylor will be working flexible hours. Mr. Byrd motioned to approve the Summer hours for the employees listed. Mr. Hilton seconded and the motion was unanimously approved.
- Executive Director's Report: Ms. Fisher updated the Board on the Exceptional Children's Program. Ms. Fisher gave an update on the end of year Awards Program and year end events.
- Consultant's Report: Dr. Findt informed the board that applications for employment were being received and the end of school celebrations went very well.
- Closed Session: A motion to go into closed session was made at 6:20 p.m. by Ms. DeVane. Mr. Hilton seconded and the Board unanimously voted to go into closed session per NC General Statute 143.318.11(a) for the purpose of discussing a potential personnel contracts: A public body may close a session for the following purpose: to establish, or to instruct the public body's staff or negotiating agents concerning the

position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or a proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other materials terms or an employment contract or a proposed employment contract.

Motion to Return to Open Session:

Mr. Byrd made a motion at 6:45 p.m. to return to open session. Mr. Hilton seconded and the motion was unanimously approved.

Personnel Recommendations:

Mr. Madden presented personnel recommendations. Upon a motion by Ms. Lewis, seconded by Mr. Byrd, the motion was unanimously approved.

Motion to Adjourn:

Mr. Williams motioned to recess the meeting and reconvene on Tuesday, June 25, 2019 at 12:00 p.m. for personnel recommendations. Mr. Hilton seconded and the motion was unanimously approved.

Respectfully submitted,

Maurice Williams, Secretary

Wanda Everette, Administrative Associate

The Emereau Foundation  
d/b/a Emereau: Bladen  
995 Airport Road, Elizabethtown, North Carolina 28337  
Reconvened Meeting of the Board of Directors  
Tuesday, June 25, 2019  
12:00 p.m.

Reconvened Meeting Minutes

The Emereau: Bladen Board of Directors reconvened on Tuesday, June 25, 2019 at 12:00 p.m.

- Board Members Present: Eddie Madden, Chair; Phil Byrd, Treasurer and Maurice Williams, Secretary. Lisa DeVane called in remotely.
- Board Members Absent: Sandra Lewis, Dean Hilton and Ashley Dowless
- Administrative Staff Present: Elizabeth Cole, Executive Director; William Findt, Advisor; Wanda Everette, Administrative Associate
- Call to Order and Welcome: Mr. Madden called the meeting to order at 12:00 p.m. and welcomed everyone.
- Motion: Closed Session: Mr. Williams motioned to go into closed session at 12:03 p.m. Mr. Byrd seconded and the motioned was unanimously approved.
- Motion: Open Sessions: Mr. Williams motioned to come out of closed session at 12:33 p.m. Mr. Byrd seconded and the motion was unanimously approved.
- Personnel Recommendations: Mr. Madden presented personnel recommendations. Mr. Williams motioned to approve the personnel recommendations presented. Mr. Byrd seconded and the motion was unanimously approved.
- Executive Director's Report: Ms. Cole share a quote from Triple T Carpet Cleaning to clean the carpet. Ms. Cole also shared an outstanding invoice from Johnson Lambe for the purchase of baseball equipment. Ms. Cole stated anything purchased for the school or orders received through Donors Choose should have a property of Emereau sticker. Discussion centered on the Emereau Charter Application on file with DPI. It was the consensus of the Board to move forward with amending the charter application on file with DPI to remove the wording specifically for BoardTrac, Steve Joyner Consulting and Acadia NorthStar. Mr. Byrd spoke with David Faunce and he has offered to work with Emereau Bladen through the financing matter. Ms. Cole will contact the Alpha Best After School Program to get an update. Ms. Everette will contact Revtrack to get a quote for an online payment program for parents. Mr. Byrd asked for a follow up on "Here comes the Bus" program. Discussion then centered on the audit report and the

“Indebtness Clause” policy that is required to be placed on all contracts for employees and vendors.

Mr. Madden asked for a motion to suspend the rules to add “Indebtness Claus” to the agenda. Mr. Byrd motioned to suspend the rules to add item Indebtness Claus. Mr. Williams seconded and the motion was unanimously approved.

Indebtness Claus Policy:

Mr. Byrd motioned to adopt the Indebtness Claus Policy as described in NCGS 115C.218.105b: Every contract or lease into which a charter school enters shall include the following statement:  
No indebtedness of any kind incurred or created by the charter school shall Constitution an indebtedness of the State or its political subdivisions, and no indebtedness of the charter school shall involve or be secured by the faith, credit, or taxing power of the state or its political subdivisions." Mr. Williams seconded and the motion was unanimously approved.

Consultant’s Report:

Dr. Findt thanked the Board for the opportunity to serve Emereau Bladen.

Adjourn:

Mr. Williams motioned to adjourn. Mr. Byrd seconded and the motion was unanimously approved.

Respectfully submitted,

Maurice Williams, Secretary

Wanda Everette, Administrative Associate