

The Emereau Foundation
d/b/a Emereau: Bladen
995 Airport Road, Elizabethtown, North Carolina 28337
Meeting of the Board of Directors
Tuesday, September 25, 2018
5:00 p.m.

Minutes

The Emereau: Bladen Board of Directors met in regular session on Tuesday, September 25, 2018.

- Board Members Present:** Lisa DeVane: Vice Chair, Phil Byrd: Treasurer, Maurice Williams: Secretary, Ashley Dowless, Sandra Lewis, and Dean Hilton.
- Attendees Present:** Carla Fisher: Executive Director, Wanda Everette: Administrative Associate, Pam Taylor: Director of Exceptional Children.
- Absent:** Eddie Madden: Board Chair
- Call to Order and Welcome:** Vice Chair DeVane called the meeting to order at 5:00 p.m. with a quorum of 6 Board Members present. Vice Chair DeVane welcomed all in attendance.
- Reading of Mission Statement/Conflict of Interest Statement:** The Mission Statement and Conflict of Interest Statement was read by Vice Chair DeVane. There were no conflicts of interest noted.
- Changes to the Agenda:** None
- Old Business**
- Approval of Minutes:** Vice Chair DeVane presented the Minutes from the August 28, 2018 meeting for approval. Ashley Dowless motioned to approve the Minutes from the August 28, 2018 meeting. Mr. Dean Hilton seconded the motion. The motion was unanimously approved.
- New Business:** Mr. Phil Byrd moved to approve the August Budget Report. Mr. Dean Hilton's seconded and the motion was unanimously approve. Mr. Hilton expressed the need to keep a mileage log on the buses to help track and lock in gas rates by December 1, 2018. Mr. Phil Byrd expressed the need for a Finance Committee to be appointed.
- Reports:** *Executive Director's Report* – Carla Fisher shared updates from the Office of Charter Schools. Training will be implemented for benchmark testing.

Mrs. Fisher informed the Board that Emereau: Bladen is eligible to apply for Title I and Title II Grants. Upon a motion by Mrs. Ashley Dowless, seconded by Mr. Maurice Williams the Board voted to authorize Mrs. Fisher to submit the Title I and Title II Grant Application.

Feedback concerning standards based vs. traditional report cards was shared and discussed. It was the consensus of the Board to change from standards-based to traditional report cards.

Mrs. Carla Fisher reported that the Emereau Employee Handbook and Emereau Family Guide needed updating. Mr. Dean Hilton moved, seconded by Mrs. Sandra Lewis for Mrs. Carla Fisher to update the aforementioned handbooks. The motion passed by a unanimous vote. Mrs. Fisher spoke on the need to update the Beginning Teacher Support Plan according to House Bill 1030 Section 8.32 (i) and § 115C-333. Mrs. Fisher proposed for the Board to approve the North Carolina Education Evaluation System (NCEES). Upon a motion by Mrs. Ashley Dowless, seconded by Mr. Hilton, the Board unanimously approved to use the North Carolina Education Evaluation System as the teacher evaluation tool.

Mrs. Fisher gave the enrollment update of 473.

Donation of Bus/Paul R. Brown Academy – Mrs. Sandra Lewis motioned to table the donation of a School Bus to the Paul R. Brown Academy to the October meeting. Mr. Maurice Williams seconded and the motion passed by a unanimous vote.

Exceptional Children's Report – Mrs. Pam Taylor informed the Board that Kindergarten and First Grade students participated in a Dental Program and Dental screening. Speech and Hearing screenings were completed for Kindergarten students. EC staff participated in the first of a series of webinars from NCDPI.

Facilities Update:

Mrs. Carla Fisher updated the Board on work needed to complete the phone lines.

Public Comment:

None

Closed Session:

Mrs. Ashely Dowless moved, with Mr. Dean Hilton's second to go into Closed session per NC G.S. 143.318.11(a) for the purpose of discussing a Potential personnel contract: A public body may close a session for the following purpose: to establish, or to instruct the public body's staff or negotiating (i) the price and other material terms of a contract or a proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other materials, terms, or an employment contract or a proposed employment contract.

Return to Open Session:

Upon a motion by Mr. Dean Hilton, seconded by Mr. Phil Byrd, the Board unanimously voted to return to open session

Personnel Action:

No action taken.

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October Meeting: Vice Chair DeVane announced that the next meeting would be October 16, 2018 at 5:00 p.m.

Adjournment: Mr. Dean Hilton moved, with Mr. Phil Byrd's second, to adjourn the meeting. The motion was unanimously approved. The meeting was adjourned at 7:51 p.m.

Respectfully Submitted,

Maurice Williams
Secretary

Wanda Everette
Administrative Associate