

The Emereau Foundation
d/b/a Emereau: Bladen
995 Airport Road, Elizabethtown, North Carolina 28337
Meeting of the Board of Directors
Tuesday, October 16, 2018
5:00 p.m.

Minutes

The Emereau: Bladen Board of Directors met in regular session on Tuesday, October 16, 2018 at 5:00 p.m.

Board Members Present: Mr. Eddie Madden, Chair; Mr. Phil Byrd, Treasurer; Mr. Maurice Williams, Secretary; Mrs. Sandra Lewis, Mrs. Ashley Dowless and Mr. Dean Hilton

Board Member Absent: Mrs. Lisa DeVane, Vice Chair

Administrative Staff Present: Mrs. Carla Fisher, Mrs. Kayla Gooden, Mrs. Polly Hancock, Mrs. Pam Taylor, Mrs. Joann Melvin, Mr. Richard Bouldin, Mrs. Katie Thompson, and Ms. Emily Jones.

Call to Order and Welcome: Chair Madden called the meeting to order and welcomed everyone.

The Mission Statement: Mrs. Ashley Dowless read the Mission Statement.

Reading of Conflict of Interest Statement: Read by Chair Madden. There were no Conflicts of Interested noted.

Minutes: Mr. Hilton motioned to approve the minutes. Mrs. Lewis seconded and the motion passed with a unanimous vote.

Budget Report: Chair Madden introduced Mrs. Kathy Davies with Acadia NorthStar. Mrs. Davies presented the budget report for October. Mr. Hilton motioned to approve the Budget Report. Mr. Byrd seconded and the motion was unanimously approved.

Budget Amendment: No Budget Amendment was presented.

Reports: *Executive Directors Report:* Mrs. Fisher gave an updated on the enrollment of 468.
Exceptional Director's Report: Mrs. Pam Taylor gave the Board an update on the Exceptional Children's Program.
Athletics' Report – In the absence of Mrs. Rich, Mrs. Fisher gave an update on Soccer and Golf.

Transportation Report – In the absence of Mr. Smiley Butler, Mrs. Kayla Gooden gave an update.

Activities/Field Trips – In the absence of Ms. Carey Patrick, Mrs. Fisher gave an update on upcoming field trips. Mrs. Fisher shared that 147 parents attended Pastries for Parents.

MakerSpace - Mr. Richard Bouldin gave an update on the MakerSpace Programs being offered.

Employee Handbook: Mrs. Fisher shared with the Board the Employee Handbook highlighting changes for Board approval. The Board will review and make decisions at the next scheduled Board meeting.

Donation of Bus to Paul R. Brown Academy: Chair Madden informed the Board that Emereau Bladen has three extra buses. Chair Madden recommended that Bus 106 be surplus and donated to the Paul R Brown Academy. Mrs. Lewis motioned to donate Bus 106 to the Paul R. Brown Academy. Mrs. Dowless seconded and the motion was unanimously approved.

Public Comment: Mrs. Amanda Bunch asked if employees were going to be offered vision and dental insurance.

Closed Session: Upon a motion by Mr. Byrd, seconded by Mr. Hilton, the Board unanimously voted to go into closed session per NC General Statute 143.318.11(a) for the purpose of discussing a potential personnel contract: A public body may close a session for the following purpose: to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or a proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other materials terms or an employment contract or a proposed employment contract.

Motion to return to Open Session: Mrs. Dowless motioned to return to open session. Mr. Byrd seconded and the motion was unanimously approved.

Personnel Recommendations: No action was taken in closed session. Personnel matters discussed were duties of Mrs. Kayla Gooden. Mrs. Gooden was named Associate Director earlier in the year and Mrs. Gooden would assume HR duties in regards to personnel matters. Mrs. Wanda Everette will continue to be Benefits Coordinator. Ms. Emily Jones submitted a letter of resignation to the Board dated October 2, 2018. Mr. Byrd motioned to accept Ms. Jones resignation. Mrs. Dowless seconded and the motion was unanimously approved.

Notice of Termination of Accounting Services with ANS: No action was taken

November Meeting No date was discussed

Motion to Adjourn: Mr. Byrd motioned to adjourn the meeting. Mr. Dowless seconded and the motion was unanimously approved.

Respectfully submitted,

Maurice Williams, Secretary

Wanda Everette, Administrative Associate