

The Emereau Foundation
d/b/a Emereau: Bladen
995 Airport Road, Elizabethtown, North Carolina 28337
Meeting of the Board of Directors
Tuesday, November 20, 2018
5:00 p.m.
Minutes

The Emereau: Bladen Board of Directors met in regular session on Tuesday, November 20, 2018 at 5:00 p.m.

Board Members Present: Mr. Eddie Madden, Chair; Mrs. Lisa DeVane, Vice Chair; Mr. Phil Byrd, Treasurer and Mr. Dean Hilton

Board Members Absent: Mrs. Sandra Lewis, Mrs. Ashley Dowless; Mr. Maurice Williams

Administrative Staff Present: Mrs. Carla Fisher, Mrs. Kayla Gooden, Mrs. Pam Taylor, Mr. Smiley Butler, Ms. Brittany Dockery, Mrs. Amanda Garner, Mrs. Wanda Everette

Call to Order and Welcome: Chair Madden called the meeting to order and welcomed everyone.

The Mission Statement: Mrs. Lisa DeVane read the Mission Statement.

Reading of Conflict of Interest Statement: Chair Madden read the Conflict of Interest Statement. There were no Conflicts of Interest noted.

Minutes: Mrs. DeVane motioned to approve the minutes. Mr. Hilton seconded and the motion passed with a unanimous vote.

2017-2018 Audit Report/Financial Statement Chair Madden introduce Ms. Katherine Barga with the Petway Mills & Pearson Audit Firm. Ms. Barga gave a summary of the 2017-2018 school year ending June 30, 2018. Mr. Hilton motioned to approve the Audit Report presented. Mrs. DeVane seconded and the motion was unanimously approved.

Budget Report: Chair Madden presented the Budget Report. Mr. Hilton motioned to approve the budget report presented. Mr. Byrd seconded and the motion was unanimously approved.

Reports: *Executive Directors Report:* Mrs. Fisher informed the Board that enrollment is 460 and that open enrollment is Lotterease is running. *Assistant Director's Report:* Mrs. Kayla Gooden gave the Board an update on Lotterease. Mrs. Gooden shared that preparation had begun to increase student enrollment for the 2018-2019 school year. Mrs. Gooden gave an update on fundraising projects.

Exceptional Director's Report: Mrs. Pam Taylor informed the Board that the EC Department is serving 56 students. Mrs. Taylor thanked the Board for allowing her and the EC teachers to attend the Exceptional Children's Conference in Greensboro, NC.

Athletics' Report – In the absence of Mrs. Rich, Mrs. Fisher gave an update on the calendar of events for Spring. Julie Sasser will be coaching girls Softball, Peyton Schulz will be coaching girls Soccer, Smiley Butler will coach Baseball and Cross-Country/5k Runs will be headed up by Kellye Fell.

Transportation Report – In the absence of Mr. Smiley Butler, Mrs. Kayla Gooden shared the bus report and an update on maintenance and facilities. Mrs. Fisher asked the Board to consider putting cameras on buses to help correct discipline problems.

Activities/Field Trips – In the absence of Ms. Carey Patrick, Mrs. Fisher informed the Board she had asked the teachers to give her detailed information on all field trips and how they aligned with the curriculum.

MakerSpace – In the absence of Mr. Richard Bouldin, Mrs. Fisher updated the Board on the MakerSpace Lab and that students had created roller coasters, which involved explaining the process, problem solving skills and public speaking.

Mrs. Lisa DeVane informed the Board that Leinwands has expressed concern with their inventory. Leinwands has not received any information on Winter PE uniforms. Mrs. DeVane stated more communication needs to be done with Leinwands so they can adjust their inventory to meet the needs of students and parents. Chair Madden suggested that Mrs. Fisher provide concerns discussed in writing to Leinwands in regards to the uniform policy.

Mrs. Ashley Dowless had mentioned to Mrs. DeVane that the temporary sign in front of the school needs to be updated and permanent.

Mrs. DeVane asked for an update on the new teacher evaluation instrument. Mrs. Fisher informed everyone she is doing teacher observations and moving forward with the evaluation process.

Mrs. DeVane inquired about Benchmark testing and ways to track student progress. Mrs. Fisher informed the Board that K-3 teachers were being trained in mClass and in Grades 5-7; a program called Freckles is being used as a benchmark to track student progress.

Employee Handbook:

Mrs. Fisher shared the Employee Handbook and asked for Board approval. Mr. Hilton motioned to approve the Employee Handbook with the changes noted in red. Mr. Byrd seconded and the motion was unanimously approved.

Public Comment:

Mrs. Amanda Ray addressed the Board inquiring about the STARS Program and the Before and After School Care. Mrs. Ray also asked if plans have been made to make up time lost from the recent Hurricanes. Chair Madden recognized Mr. Gardner Altman in attendance. Chair Madden, along with Mr. Gardner informed everyone that Emereau is

financially stable and thanked everyone for their dedication and hard work.

Closed Session: Upon a motion by Mrs. DeVane, seconded by Mr. Hilton, the Board unanimously voted to go into closed session per NC General Statute 143.318.11(a) for the purpose of discussing a potential personnel contract: A public body may close a session for the following purpose: to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or a proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other materials terms or an employment contract or a proposed employment contract.

Motion to return to Open Session: Mr. Hilton motioned to return to open session. Mrs. DeVane seconded and the motion was unanimously approved.

Personnel Recommendations: Chair Madden asked for a motion to accept the resignation letter from 2nd Grade Teacher, Mrs. Lucinda Neal. Mr. Byrd motioned to accept Mrs. Neal's resignation. Mr. Hilton seconded and the motion was unanimously approved.

December Meeting The December Meeting will be held Tuesday, December 18, 2018 at 5:00 p.m.

Motion to Adjourn: Mrs. DeVane motioned to adjourn the meeting. Mr. Hilton seconded and the motion was unanimously approved.

Adjourn: The meeting adjourned at approximately 7:15 p.m.

Respectfully submitted,

Maurice Williams, Secretary

Wanda Everette, Administrative Associate