

The Emereau Foundation  
d/b/a Emereau: Bladen  
995 Airport Road, Elizabethtown, North Carolina 28337  
Meeting of the Board of Directors  
Tuesday, April 27, 2021  
6:00 p.m.

Minutes

The Emereau: Bladen Board of Directors met in regular session on Tuesday, April 27, 2021 at 6:00 p.m.

Board Members Present: Eddie Madden, Chair; Phil Byrd, Treasurer; Maurice Williams, Secretary; David Wall, Board Attorney

Board Member Participating Virtual: Sandra Lewis

Board Member Absent: Ashely Dowless, Dean Hilton and Dennis Troy

Others Participating Virtual: Christy Nicholauson, Prestige School Solutions; Jennifer Laney, Prestige School Solutions

Administrative Staff Present: Elizabeth Cole, Executive Director; Polly Hancock, Dean of Academic Initiatives; and Wanda Everette, Administrative Associate

Pledge of Allegiance: Mr. Williams led everyone in reciting the Pledge of Allegiance.

Mission Statement: Mrs. Cole read the Mission Statement.

Conflict of Interest Statement: Mr. Madden read the Conflict of Interest statement. There were no conflicts of interest noted.

Public Hearing: Mr. Madden opened the floor for public comments pertaining to the securing of financing and purchasing of real property. Funding for the proposed project will be provided by USDA Rural Development. Mr. Madden gave an overview of The Emereau Foundation obtaining financing for the current facility with the USDA Rural Development. No comments were given. Mr. Williams motioned to close the public hearing. Mr. Byrd seconded. The motion passed by a vote of four to zero. Voting in favor were: Mr. Byrd, Mr. Williams, Mrs. Lewis (virtual) and Mr. Madden. The public hearing was closed.

USDA Letter of Intent to Meet Conditions: Mr. Madden presented the USDA Letter of Intent to Meet Conditions. Mrs. Lewis motioned to approve the Letter of Intent to Meet Conditions. Mr. Williams seconded and the motion was

approved four to zero. Voting in favor were Mrs. Lewis (virtual), Mr. Byrd, Mr. Williams and Mr. Madden.

USDA Loan Resolutions: Mr. Madden presented two USDA Loan Resolutions for approval. Mr. Byrd motioned to approve the two USDA Loan Resolutions as presented. Mr. Williams seconded and the motion was approved four to zero. Voting in favor were Mr. Williams, Mr. Byrd, Mrs. Lewis (virtual) and Mr. Madden.

Approval of Minutes: Mr. Madden presented minutes from the March 16, 2021 meeting. Mr. Williams motioned to approve the minutes presented. Mr. Byrd seconded and the motion was unanimously approved.

Public Comments: No public comments were given.

Financial Report: Mrs. Nicholauson with Prestige School Solutions gave a financial update and presented the March financial report. Mr. Williams motioned to approve the financial report presented. Mr. Byrd seconded and the motion was unanimously approved.

Budget 2021-2022: Mr. Madden presented a Budget for the 2021-2022 school year for approval. Mrs. Cole informed the board that items discussed at the board retreat has been included. Mr. Byrd motioned to approve the budget presented. Mr. Williams seconded and the motion was unanimously approved.

401K Retirement Plan: Mr. John Taylor with CLC Financial introduced Allison Pease with TAG Retirement Resources. Ms. Pease gave a brief update on transitioning from Amerita's 401K Plan to the TAG 401K Plan. Mr. Byrd motioned to transition to the 401K Plan from Ameritas to the TAG Retirement Resources. Mr. Williams seconded and the motion was unanimously approved.

ESSER Contract for Grant Writing Services: Mrs. Cole presented a contract with Acadia NorthStar to provide grant-writing services for ESSER II Funds and ESSER III Funds (Corona Virus relief funds). Mr. Williams motioned to approve the ESSER Contracts. Mr. Byrd seconded and the motion was unanimously approved.

Athletic Information/Update: Mrs. Cole gave an update on the meter installation for the sprinkler system. Mrs. Cole shared a contract for installing the Sprinkler system. Mr. Byrd motioned to suspend the rule and amend the agenda to approve the contract for the sprinkler system. Mr. Williams seconded and the motion was unanimously approved. Mr. Williams motioned to approve the contract with Cardinal Landscaping to install the sprinkler system. Mr. Byrd seconded and the motion was unanimously approved.

- Executive Director's Report: Mrs. Cole updated the board on enrollment. Enrollment packets are to be returned by May 19, 2021. Bus transportation forms will be included in the enrollment packets. EOG Reading test will be given May 18. Math EOG test will be given May 20 and Science EOG will be given May 21<sup>st</sup>. Plan C students will return to campus to be tested. Book Fair was very successful. Teacher Appreciation Week is May 3-7, 2021. Parent and volunteers will be providing food each day. Mrs. Cole informed the board that disability insurance will be offered to the employees beginning September 1 2021 with Lincoln Financial Group. Mrs. Cole informed the board that David Wall will resign as board attorney June 30, 2021.
- Closed Session: Mr. Williams motioned to go into closed session. Mr. Byrd seconded and the motion was unanimously approved.
- Return to Open Session: Mr. Williams motioned to return to open session. Mr. Byrd seconded and the motion was unanimously approved.
- Personnel Recommendations: Mr. Williams motioned to approve the personnel recommendations presented, to include the director's salary to the salary adjustments. Mr. Byrd seconded and the motion was unanimously approved. Mr. Madden informed the board that after June 30, 2021 he would not remain on the board.
- May Meeting: The May meeting is scheduled for Tuesday, May 18, at 6:00 p.m.
- Motion to Adjourn: Mr. Williams motioned to adjourn. Mr. Byrd seconded and the meeting adjourned at 7:10 p.m.

Respectfully submitted,

Maurice Williams, Secretary

Wanda Everette, Administrative Associate