

The Emereau Foundation
d/b/a Emereau: Bladen
995 Airport Road, Elizabethtown, North Carolina 28337
Meeting of the Board of Directors
Tuesday, July 24, 2018
5:00 P. M.

Minutes

The Emereau: Bladen Board of Directors met in regular session on Tuesday, July 24, 2018. Members present: Mr. Eddie Madden, Chairman; Mrs. Lisa DeVane, Vice Chair; Mrs. Ashley Dowless, Mrs. Sandra Lewis, Mr. Dean Hilton and Mr. Phil Byrd, Treasurer.

Board Member absent: Mr. Maurice Williams, Secretary.

Administrative staff present: Mrs. Carla Fisher, Executive Director and Mrs. Wanda Everette, Administrative Associate.

Also present were Kayla Gooden, Richard Bouldin, Fran Bryan, Ashley Davis and Smiley Butler.

Board Chair Eddie Madden welcomed everyone and called the meeting to order at approximately 5:00 p.m.

Chair Madden read the Mission Statement and the Conflict of Interest Statement. There were no conflicts of interest noted.

Chair Madden presented the Minutes from the June 27, 2018 meeting for approval.

Mrs. Lisa DeVane motioned to approve the June 27, 2018 Minutes. Mrs. Sandra Lewis seconded and the motion was unanimously approved.

Board Chair Eddie Madden opened the floor for public comment. No one in attendance offered any comments.

Chair Madden welcomed Mr. Phil Byrd to the Board of Directors replacing the seat of Mrs. Carla Jacobs.

Mrs. Carla Fisher informed the Board that Dr. Tom Miller with Leaders Building Leaders had contacted her with updated policies from the Office of Charter Schools. Mrs. Fisher presented the following updated Policies from the Office of the Charter Schools for approval:

- A-9—Conflict of Interest
- A-10—Nepotism Policy
- A-16—Employee Criminal History Policy

Upon a motion by Mrs. DeVane, seconded by Mr. Hilton, the Board unanimously approved the policies presented.

Mrs. Fisher then presented the July 3, 2018 Financial Report. Chair Madden informed the Board the state allotment had been received based on the projected enrollment of 482.

Upon a motion by Mr. Hilton, seconded by Mrs. Lewis, the Board unanimously approved the Financial Report for July.

Mrs. Fisher introduced Mr. John Ramsey with Insurance People. Mr. Ramsey explained the different types of insurances required for Charter schools in North Carolina. Mr. Ramsey also shared a renewal comparison chart for each type of coverage.

Chair Madden presented Pest Control Contracts for Board Approval. Contracts submitted were from Down East Pest Control and McDuffie Pest Control. Discussion centered on what is covered and not covered under each contract. The Board asked that more information be presented at the August Board Meeting on what is covered and not covered under each contract, specifically relating to termites.

Mrs. Fisher then gave the Board an update on the following:

- Enrollment-18/19 SY
- Audit-17/18 SY
- EC Report
- Athletic Summary

Mrs. Fisher then gave the Board an update on Transportation. Mrs. Fisher shared two options of running seven buses versus running nine buses. Mrs. Fran Bryan explained the savings of operating seven buses. Mrs. Fisher proposed to run seven buses instead of nine, therefore eliminating the cost of additional drivers and fuel cost.

Chair Madden then gave the Board a Facility update stating that construction is nearing completion and should be finished by next week. Chair Madden suggested that the double doors be closed to the new addition during Open House due to construction not being finished.

Mrs. Lisa DeVane shared with the Board that Mrs. Carla Jacobs was the Trustee for the 401-K Plan, Amerita's and she is now the contact with CLC Financial. Due to Mrs. Jacob's resignation, CLC Financial has reached out needing a sight administrator to access the portal along with herself.

Chair Madden asked for a motion to go into Closed Session.

Upon a motion by Mrs. DeVane, seconded by Mrs. Lewis, the Board unanimously voted to go into closed session per NC General Statute 143.318.11(a) for the purpose of discussing a potential personnel contract: A public body may close a session for the following purpose: to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or a proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other materials terms or an employment contract or a proposed employment contract.

Upon a motion by Mr. Hilton, seconded by Mrs. Lewis, the Board voted unanimously to return to open session.

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Chair Madden informed everyone the next meeting would be Tuesday, August 21, 2018 at 5:00 p.m. The September Board Meeting will be held Tuesday, September 18, 2018 at 5:00 p.m. The October Board Meeting will be held Tuesday, October 16, 2018.

Upon a motion by Mrs. DeVane, seconded by Mrs. Dowless, the Board voted unanimously to adjourn.

The meeting adjourned at approximately 7:05 p.m.

Respectfully Submitted,

Maurice Williams
Secretary

Wanda Everette
Administrative Associate